This guide is based on the 8th edition (2014) of Scientific Style and Format: The CSE Manual for Authors, Editors, and Publishers or CSE, for short. For more details consult Chapter 29 (pp.547-649) of the Manual, which is available both in print and online.

Every effort has been made to ensure that the information in this QuickGuide is accurate and current. However, in case of discrepancies, the CSE Manual is the authoritative source for citation information.

CSE at Augustana
The CSE manual provides a choice of two different styles. For courses at Augustana, use the ‘Name-Year’ system, as demonstrated in the examples below.

In scientific writing, the use of quotations is generally discouraged in favour of paraphrasing. As such, the CSE Manual does not explain how to format page numbers for in-text references to quotations. If you need to use a quotation, we recommend the format of author, year, page number(s): e.g. (Smith 2014, p. 7). If a quote extends to a second page, then use (Smith 2014, p. 7-8). Please check with your course instructor to ensure that use of quotations is acceptable.

In-text references consist of the surnames of the author or authors and the year of publication of the document.

A note on authors for in-text references: when citing multiple works at once, list the works in chronological order, from earliest to most recent.

- Multiple works published by the same author in different years: (Smith 1998, 2005);
- Multiple works published by the same author in the same year: (Smith 2007a, 2007b);
- Multiple works published by different authors in the same in-text reference: (Smith 2009; Jones 2011).

For more examples, see section 29.2.1.2 of the CSE Manual.

Journal titles are abbreviated (except for one-word titles such as Nature). To find an abbreviation, see the following:
- CAS Source Index Search Tool: http://cassi.cas.org/search.jsp
- Web of Science: https://images.webofknowledge.com/images/help/WOS/A_abrvjt.html

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<thead>
<tr>
<th>Type of source</th>
<th>Sample Entry in Reference List</th>
<th>In-text Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Journal article <strong>2 authors</strong>&lt;br&gt;Print or in a library database (See sec. 29.3.7.1.1)</td>
<td>Bassett TJ, Zueli KB. 2000. Environmental discourses and the Ivorian Savanna. Ann Assoc Am Geogr. 90(1):67-95.</td>
<td>(Bassett and Zueli 2000)</td>
</tr>
<tr>
<td>Journal article <strong>3 or more authors</strong>&lt;br&gt;Print or in a library database (See sec. 29.2.1.2.4 and 29.3.6.1.1)</td>
<td>Field IC, Bradley JA, Burgess RW, Sumner MT. 2009. Food source sharing amongst juvenile southern elephant seals (Mirounga leonina). J of South Oceanogr. 35:127-133. <strong>NOTE:</strong> For more than 10 authors, provide the names of the first 10 authors, followed by a comma and then ‘et al.’&lt;br&gt;<strong>NOTE:</strong> Scientific name of genus, species, subspecies, or variety is italicized (see sec. 10.1.1.2)</td>
<td>(Field et al. 2009)</td>
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| **Canadian statute**  
(See sec. 29.3.7.10, CSE Manual, and sec. 2.1, Canadian Guide to Uniform Legal Citation) | Environmental Protection and Enhancement Act, RSA 2000, c E-12. | (Environmental … 2000) |
| **Homepage**  
(See sec. 29.3.7.13.1)  
| **Web page**  
With personal author  
| **Web page**  
No author and no date  
| **Technical report**  
Organization as author  
Online  
| **Laboratory report or handout**  
(Adapted from sec. 29.3.7.4. See also sec. 29.2.1.2.6) | With author: Smart IM. 2005. Ecological sampling techniques: species-area relationships and species diversity. BIO 251 Laboratory Handout. Camrose (AB): Augustana Faculty, University of Alberta.  | (Smart 2005) |
| **With editor instead of author:**  
| **Podcast**  
| **Online video**  
| **Personal communications**  
(See sec. 29.3.7.15.3) | CSE recommends placing references to personal communications such as letters, conversations, lectures, and presentations within the running text, not as formal references. | (2011 conversation between J Mickelson and me; unreferenced) |
Sample bibliography

Bibliographies can be titled: “References” or “Literature Cited” or “Cited References” or “Bibliography.”

References


Deciphering citations:

The following was created to help make sense of the elements within a citation. This example is based on a journal article in print or from a library database.

**Author(s)**
First author’s name is inverted (last name followed by first and middle initials, if given).
For more than one author, insert a comma after the first author’s initial(s) then add the additional author(s) names.
End with a period.

**Article Title**
Capitalize only the first word of the title and any proper nouns, acronyms, and/or genre names.
End the title with a period.

**Date of Publication**
Give year of publication, followed by a period.

**Journal Title**
Abbreviate journal title (see links at the top of this QuickGuide for abbreviations).
Capitalize the first letter in each abbreviated word.
End with a period.

**Volume, Issue, and Page Numbers**
Give volume number, followed by the issue number (if given) in parentheses, followed by a colon.
Provide the page range for the entire article, separated by a dash and followed by a period.
There should not be spaces between any of these elements.